

**MAHARAJA AGRASEN MEDICAL COLLEGE,
AGROHA (HISAR) HARYANA**

Tender/18/Oxygen Cylinders

SHORT TENDER NOTICE

Refilling of Oxygen Gas Cylinders

Sealed Tenders are invited from the manufacturer/ Authorized Distributor for annual rate contract for **Refilling of Oxygen Gas Cylinders** for Medical College, Agroha. Tender form with terms & conditions can be downloading from the college website i.e. www.mamc.edu.in

Tender documents along with tender fees **Rs. 500/-** (non-refundable) and security money **Rs. 10000/-** in the shape of Demand Draft in favour of 'Director, Maharaja Agrasen Medical College Agroha' payable at Agroha/ Hisar and tender documents should be deposited in the office of the Director, Medical College Agroha latest by 14.01.2019 upto 02:00 PM.

Tender documents will be opened on 15.01.2019 at 11:00 AM in the presence of available tenderes. No interest will be paid on security deposit.

If above date is holiday the same will be extended to next working day. Information is also available on

Website : www.mamc.edu.in

E Mail : mamc_agroha@yahoo.co.in, purchase@mamc.edu.in

Phone No. : 01669252018, 01669-252009

Sd/-
DIRECTOR
MAHARAJA AGRASEN MEDICAL
COLLEGE, AGROHA (HISAAR)
HARYANA

**MAHARAJA AGRASEN MEDICAL COLLEGE,
AGROHA (HISAR) HARYANA**

Tender/19/Oxygen Cylinders

Terms & Conditions

Tender for Oxygen Cylinders

1. Tender are invited for supply of Medical Grade Oxygen for use in Hospital as per current Govt. Rules & Regulations.
2. These tenders are for one year and which can be extended further for a period of three months with the prior permission of the competent authority.
3. Offers with tender fees, security money drug license TIN & PAN, where ever asked for are liable to be summarily rejected. Tender received after schedule of date & time will not be accepted.
4. The tender should be dully filled by computerized and the rates should be quoted in the below list of item accompanying the tender form maintaining same serial number as per our list otherwise liable to be rejected.

Sr. No.	Name of Items	Required Qty. Per Month
1	Oxygen Gas 'A' Type Cylinders	10
2	Oxygen Gas 'B' Type Cylinders	50
3	Oxygen Gas 'D' Type Cylinders	1800

5. The Institute is in the process of installation Liquid Medical Oxygen System which may be operational any time. The institute starts using the Liquid Oxygen this tender will be used only for backup supply and there will no obligation to purchase regular Oxygen based upon the rate contract through this tender.
6. Comparative rate will be notified only after preparation & approval of comparative statement by the committee constituted by the Director.
7. **Rates to be quoted inclusive of all taxes, insurance, and any incidental charges/ Tax should be quoted for each of the items, otherwise liable to be rejected. No Taxes or any other charge will be paid separately on quoted rates.** There should be no overwriting in the rates quoted. The rate quoted in price column should be for the unit and specification given. The tenderer is strictly prohibited to change/alter specification or unit size quoted.
8. Manufacturer are required to furnish valid manufacturing license. In case the period of license expires or cancelled during the tender period due to any reason, no supply order will be placed after that date.

9. Authorize Distributors are required to furnish valid authorization letter for the complete period of tender. In case the period of authorization letter expires or cancelled during the tender period due to any reason, no supply order will be placed after that date.
10. The tenderer are required to submit his detail information in prescribed form attached as annexure (I).
11. An undertaking to the effect that no dues of arrears of Central or state taxes are outstanding against the manufacturing company will have to be submitted along with tender form (Annexure-II).
12. The tenderers will be required to submit a declaration that he has not quoted lower rate than of quoted in this tender in any institute or organization in Haryana (Annexure-III)
13. Tenders will be rejected if Tenderer is black listed by any competent authority or is involved in any criminal proceeding pertaining to manufacture, supply or due to any dispute pending before any court or legal forum. A undertaking of negativity of the above shall to be provided by the tenderers (Annexure- IV)
14. No payment will be made till the complete supply is received for a particular order.
15. Tenderer must agree to abide by all the terms and conditions of the tender. Any default or breach of contract or supply of goods not conforming to the standards shall render the tender to be rejected / cancelled and forfeiture of Earnest money. **The tenderer must sign with rubber stamp on every page of the tender. All page must be numbered.**
16. **Amendment of Bidding Documents-** At any time prior to the deadline for submission of bids, the Medical Superintendent may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment. All prospective bidders who have received the bidding documents will be notified of the amendment in writing, which will be binding on them. In order to allow prospective bidders reasonable time within which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids. **CONDITIONAL BIDS WILL NOT BE ACCEPTED.**
17. **Modifications and Withdrawal of Bids-** The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification or withdrawal is received by the Medical Superintendent prior to the deadline prescribed for submission of bids. The Bidder's modification or withdrawal notice shall be prepared, marked and dispatched in a sealed envelope. A withdrawal notice may also be sent by Email or fax but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its EMD.

18. **Clarification of Bids-** During evaluation of the bids, the purchaser may, at its discretion, ask the Bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted. No Bidder shall contact the Medical Superintendent on any matter relating to its bid from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Medical Superintendent it should be done in writing. Any effort by a Bidder to influence the Medical Superintendent in its decisions on bid evaluation, bid comparison or contract award decisions may result in rejection of the Bidder's bid.
19. All purchase will be made by competent authority as per store purchase rules of the state govt and their orders issued from time to time. Any order issued by higher authority will be followed. Recommendation of the purchase committee of the hospital will be followed. Invitation of tender does not mean any commitment to make purchases of all or any item listed in the tender.
20. All supplies will have to be made within stipulated period as mentioned in the order. In case the firm fails to comply with the order, the order will stand cancelled. The Medical superintendent will be empowered to make purchases from the next firm, other firms or local market. The difference in the rates will be recovered from E.M.D. or bills of the first approved firm.
21. All supplies should be made by approved firms only, the material supplied by Sister Concern will not be accepted.
22. Any claim for hike in prices of the commodities covered in the tender will not be allowed during the tender period.
23. The approximately monthly demand may be increase / decrease as per MAMC, Agroha requirement and supply orders be issued on basis of our requirement. There is no commitment for minimum quantity of Gas to be purchased monthly.
24. Payment will be made by bank draft or banker cheque and bank commission thereon will be borne by the supplier from the amount of the bill. No advance payment will be made.
25. The institution reserves the right to accept or reject any or all the tenders without assigning any reason thereof in public interest. The tendering authority also reserves the right to make any addition or alteration in the terms and condition of the contract.
26. For any legal recourse the judicial jurisdiction will be in the courts of Hisar, Haryana. The contract shall be governed by the Laws of India.

Sd/-
DIRECTOR
MAHARAJA AGRASEN
MEDICAL COLLEGE,
AGROHA, (HISAAR)
HARYANA.

Specimen of forwarding letter

From,

To,

**DIRECTOR
MAHARAJA AGRASEN MEDICAL COLLEGE ,
AGROHA (HISAR) HARYANA**

Sir

I am submitting tender for refilling of good quality of O₂ Gas to your institution for one year, as invited vide tender No. **Tender/18/Oxygen Cylinders** dated ___/___/_____ published in _____news paper. I accept all the terms and condition given in tender, I have not added any terms & condition.

Enclosures

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature of Tenderer

Declaration

1. I/We are citizen of India.
2. I/We are competent to contract as per Indian contract act.
3. I/We are not debarred for supply of Items by any Institution /office of Haryana state.
4. I/We will be responsible for losses made for supply of poor quality of Items.
5. I have not added any terms & condition other than given in this tender, even if any terms and condition are added then it should be treated as cancelled.
6. I/We have not quoted lower rate than that quoted in this tender in any office, institution or organization in the Haryana state.

Date:- ___/___/_____

Place:-

Signature

of Tenderer

E-Mail Address :

Name :

Phone No :

Address:

Mobile No :

INFORMATION OF TENDERER

1. Registered Name : _____
2. Address Factory : _____

Office : _____

3. Telephone No. : _____

4. Email Address : _____
5. Bank Account No. & Branch : _____
6. Drug License Number : _____
(With Attested photo copy)
7. GST No. : _____
(With Attested photo copy)
8. PAN : _____
(With Attested photo copy)

Specimen of Declaration/Undertaking
(To be submitted on Stamp Paper)

(Annexure-II)

DECLARATION

We (full name) having its registered office at (full address), declare that we have not quoted lower rates than that of quoted in this tender in any institution in Haryana.

Signature with Rubber stamp

(Annexure-III)

UNDERTAKING

We (full name) having its registered office at(full address), undertake that we have submitted up to date return and had no dues of Central and State Taxes.

Signature with Rubber stamp

(Annexure-IV)

UNDERTAKING

We (full name) having its registered office at(full address), undertake that our firm has neither has been blacklisted by any competent authority nor any criminal proceeding pertaining to manufacture, supply, quality of manufacturing items or due to any dispute pending before any court or legal forum.

Signature with Rubber stamp